

## Minutes of Skype Meeting held on - 15 February 2016

### Members Present

1. Toby McIntosh
2. Toby Mendel
3. Carol Excell
4. Aleksander Kashumov
5. Gilbert Sendugwa
6. Peter Katonene
7. Adam Foldes

### Agenda

1. Handing over
2. Fundraising
3. RTK Day
4. A.O.B

	Remarks	Action
Minute 1 <b>Handing Over</b>	<ul style="list-style-type: none"> <li>• MOU signed and handover completed.</li> <li>• There was a slight complication with the website handover but eventually AFIC received notification that it was resolved.</li> <li>• Peter of AFIC has been assigned to manage website.</li> <li>• Peter Katonene should let everyone know when the listserve has been</li> </ul>	<p>All to note</p> <p>Peter to inform all once the listserve has been handed over</p>

	<p>handed over. Andreas from ATI Europe should be able to help</p> <ul style="list-style-type: none"> <li>• The search functions for the archives need to be reactivated.</li> <li>• Idea of putting in place a clear terms of reference for the website – discussed as a possibility but not a priority for now</li> </ul>	
Minute 2 <b>Fundraising</b>	<ul style="list-style-type: none"> <li>• AFIC will lead on fundraising.</li> <li>• The Norwegians have a strategy that includes ATI, and we see if they are interested in supporting FOIANet.</li> <li>• EU office at the African Commission has scheduled a meeting at the 25<sup>th</sup> of this month so we will liaise with them. Trying to push this activity on the EU –AU strategy plan.</li> <li>• Hewlett has just released a strategy that covers this area.</li> <li>• New Canadian government might be interested.</li> </ul>	<p>Gilbert to share fundraising strategy</p> <p>Toby Mc and Carole will work with AFIC on possible Norwegian funding.</p> <p>Adam will approach German funders as agreed earlier.</p> <p>Those with contacts at Hewlett to share with Gilbert.</p> <p>Toby Me. to share the fundraising note from Madrid and approach Canadians.</p>
Minute 3 <b>RTK Day</b>	<ul style="list-style-type: none"> <li>• Focus on RTK day 2016. UNESCO is making this an official day. There will be a lot more buzz around it. We need to assert ownership of it, and try to get a profile of it.</li> <li>• FOIANET should develop a strategy for FOIANET on this day. Secretariat should not wait until May.</li> <li>• Discussion about where the main event might be has already started between APAI and UNESCO. FOIANet</li> </ul>	<p>Adam will find out what Swedish and Finnish governments and NGOs are going to do.</p> <p>Carole will jot down some ideas for engaging regional groups and send them to Toby Mendel; we will follow this up with a message to the whole group</p>

	will also get involved in this process	Gilbert and Toby Me. will start to engage on behalf of FOIANet on the issue of RTKD this year
<b>AOB</b>	<ul style="list-style-type: none"> <li>• Everyone on the Steering Committee should formally commit to take on some activities over the next 6-9 months</li> <li>• FOIANet will host a panel at World Press Freedom Day on Gender and other Benefits of RTI</li> </ul>	All to provide note on what they will do